



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING**

September 26, 2019

District Office Board Room
435 Sixth Street
Woodland, CA 95695

Present:

Deborah Bautista Zavala
Debbie Decker
Teresa Guerrero
Karen Rosenkilde-Bayne
Jake Whitaker

Absent:

Morgan Childers
Rogelio Villagrana

Updated Attendance:

Rogelio Villagrana was updated to present at: 5:01 PM
Morgan Childers was updated to present at: 6:52 PM

A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

Minutes:

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

B. APPROVAL OF BOARD AGENDA - ACTION

Motion Passed: Motion was made to approve the agenda. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

No one came forward when the Board President requested comments on the Closed Session agenda items.

D. CLOSED SESSION AGENDA

D.1. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

D.2. Conference With Labor Negotiator, Leanee Medina Estrada: WEA, CSEA, and Unrepresented Employees, Pursuant to Govt. Code 54957.6

D.3. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation: One Case, Pursuant to subdivision (d) of Government Code Section 54956.9

Minutes:

The Board recessed at 5:01 p.m. and reconvened in Closed Session at 5:03 p.m. Closed Session ended at 5:58 p.m.

E. RECONVENE IN OPEN SESSION - 6:00 P.M.

Minutes:

The Board President reconvened the meeting in Open Session at 6:04 p.m.

E.1. Pledge of Allegiance

Minutes:

Trustee Guerrero led the Pledge of Allegiance.

E.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session

Minutes:

The Board President announced that no action was taken in Closed Session.

F. SUPERINTENDENT'S REPORT AND ANNOUNCEMENTS

F.1. Spotlight on Excellence - WJUSD Yolo County Fair Participants

Minutes:

Career Technical Education Coordinator Crystal Grooms presented the Spotlight on Excellence Award to WJUSD Yolo County Fair Participants. All Trustees presented them with certificates of achievement.

F.2. Approve Resolution 8-20: Anti-Bullying Month - October 2019

Motion Passed: Motion was made to approve Resolution 8-20: Anti-Bullying Month - October 2019. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala
Absent Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

Minutes:

Trustee Whitaker presented the resolution to Jessica Olivares and Gaby Guzman, Empower Yolo employees who run the "Be Strong" and "My Strength" clubs at Pioneer HS and Woodland HS.

F.3. Approve Resolution 9-20: Custodial Worker Appreciation Day - October 2, 2019

Motion Passed: Motion was made to approve Resolution 9-20: Custodial Worker Appreciation Day - October 2, 2019. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

Yes Deborah Bautista Zavala
Absent Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana

Yes Jake Whitaker

Minutes:

Trustee Guerrero presented the resolution to Tung Nguyen and Margarita Ruelas, Zamora ES Custodians.

F.4. Superintendent's Report

Minutes:

Superintendent Tom Pritchard announced that an August 2019 Activity/Event Report was attached to the item, as well as a handout regarding the WJUSD Instructional Focus.

Woodland Schools Foundation (WSF) Board of Directors, Tania Garcia-Cadena and Julie Mast, distributed donation checks to each school. The total amount of their donations was over \$25,000.

G. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

The following individuals addressed the Board regarding changes anticipated to occur in the Maxwell Autism Spectrum Disorder (ASD) preschool program: Jaclyn Gonzalez, Erin Morris, Sarah Martin, Elyse Dixon, Mair Winger, Jennifer Taylor, Laura Brubaker, Amanda MGregor, Sandra Serrano, Amanda Post, Jan Penrose, Caroline Thompson, Naomi Ondrasek, and Dominique McCoy.

H. REPORTS

H.1. Report from Student Board Members

Minutes:

Pioneer High School Student Board Member Alondra Orozco shared information about Pioneer HS events.

Woodland High School Student Board Member Abby Mapalo shared information about Woodland HS events.

H.2. Report from Woodland Education Association (WEA)

Minutes:

WEA President Jennifer Shilen shared information regarding WEA activities.

H.3. Report from California School Employees Association (CSEA)

Minutes:

CSEA President Todd Freer shared information regarding CSEA activities.

H.4. Report from Board Members

Minutes:

Trustees Villagrana, Rosenkilde-Bayne, Guerrero, Bautista Zavala, Whitaker, and Decker shared information regarding activities that they have participated in since the last Regular Board Meeting. Trustee Bautista Zavala asked that documents she shared during her report be attached (see end of minutes). Trustee Bautista Zavala shared documents from the Masters in Governance CSBA Session 1 and 2: a map on effective governance, data on high performing boards' task management and a sample agenda for effective board meetings to model.

The Board recessed the meeting at 7:42 p.m. and reconvened the meeting at 7:50 p.m.

I. BOARD ACTION

I.1. Business Services

I.1.a. Public Hearing and Approve Resolution 10-20: District GANN Limits for 2018-2019 and 2019-2020

Minutes:

The Board President opened a Public Hearing at 7:50 p.m. As no one came forward to speak on the subject, the Public Hearing concluded at 7:50 p.m.

Motion Passed: Motion was made to approve Resolution 10-20: District GANN Limits for 2018-2019 and 2019-2020. Passed with a motion by Morgan Childers and a second by Jake Whitaker.

Yes Deborah Bautista Zavala

Yes Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

I.1.b. Approve the 2018-2019 Unaudited Actuals Financial Statements

Motion Passed: Motion was made to approve the 2018-2019 Unaudited Actuals Financial Statements. Passed with a motion by Rogelio Villagrana and a second by Karen Rosenkilde-Bayne.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.1.c. Approve AB1200 Disclosure of Cost of Agreement with Unrepresented Employees

Motion Passed: Motion was made to approve the AB1200 Disclosure of Cost of Agreement with Unrepresented Employees. Passed with a motion by Rogelio Villagrana and a second by Karen Rosenkilde-Bayne.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.1.d. Approve AB1200 Disclosure of Cost of Agreements with Woodland Education Association (WEA) Chapter

Motion Passed: Motion was made to approve the AB1200 Disclosure of Cost of Agreements with Woodland Education Association (WEA) Chapter. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.2. Educational Services

I.2.a. Public Hearing and Approve Resolution 11-20: Resolution of Sufficiency of Approved Instructional Materials

Minutes:

The Board President opened a Public Hearing at 8:12 p.m. As no one came forward to speak on the subject, the Public Hearing concluded at 8:12 p.m.

Motion Passed: Motion was made to approve Resolution 11-20: Resolution of Sufficiency of Approved Instructional Materials. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.3. Human Resources

I.3.a. Public Hearing and Approve/Ratify the Tentative Agreement for 2018-2019 and 2019-2020 Between Woodland Education Association (WEA) and the Woodland Joint Unified School District (District)

Minutes:

The Board President opened a Public Hearing at 8:13 p.m. As no one came forward to speak on the subject, the Public Hearing concluded at 8:14 p.m.

Motion Passed: Motion was made to approve/ratify the Tentative Agreement for 2018-2019 and 2019-2020 Between Woodland Education Association (WEA) and the Woodland Joint Unified School District (District). Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.3.b. Approve Compensation Package Agreements for All Unrepresented Employees for 2018-2019 and 2019-2020

Motion Passed: Motion was made to approve the Compensation Package Agreements for All Unrepresented Employees for 2018-2019 and 2019-2020. Passed with a motion by Rogelio Villagrana and a second by Jake Whitaker.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

I.3.c. Oral Report and Approval of Contracted Management and Certificated Administrator Salary Schedules [Gov't Code Sections 5493(c)(3) & 54956(b)]

Minutes:

President Decker announced the following:

Pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the salary schedules being considered for Contracted Management positions (cabinet level executives but excluding the Superintendent); and Certificated Administrator positions (mid-level district managers and school site administrators).

As of July 1, 2019, the salary schedule for the Contracted Management positions will be increased by 2.43%

As of July 1, 2019, the salary schedule for the Certificated Administrator positions will be increased by 1%. After increasing the salary schedule by 1%, longevity steps will be added to the Certificated Administrator salary schedule at 1% for each longevity step for the completion of consecutive years of employment in a District certificated administrator position at 3 years, 5 years and 7 years.

Effective July 1, 2019, the District's contribution to health benefits shall also be increased by \$80 per month for both groups.

Motion Passed: Motion was made to approve the Contracted Management and Certificated Administrator Salary Schedules. Passed with a motion by Rogelio Villagrana and a second by Teresa Guerrero.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana

Yes Jake Whitaker

I.3.d. Public Hearing and Approve the Initial Proposal to the Collective Bargaining Agreement Between the Woodland Joint Unified School District (WJUSD) and the California School Employees Association (CSEA), Chapter #118, for the 2019-2020 School Year

Minutes:

The Board President opened a Public Hearing at 8:22 p.m. As no one came forward to speak on the subject, the Public Hearing concluded at 8:22 p.m.

Motion Passed: Motion was made to approve the Initial Proposal to the Collective Bargaining Agreement Between the Woodland Joint Unified School District (WJUSD) and the California School Employees Association (CSEA), Chapter #118, for the 2019-2020 School Year. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

I.4. Superintendent's Office

I.4.a. Approve California School Boards Association (CSBA) Nomination for Directors-at-Large African American, American Indian, and County

Minutes:

No action was taken on this item.

J. CONSENT AGENDA

Minutes:

Trustee Bautista Zavala pulled the following item from the Consent Agenda for separate action: Purchase Order number 2 from item J.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 4-20.

Motion Passed: Motion was made to approve the Consent Agenda, as modified at the meeting. Passed with a motion by Jake Whitaker and a second by Rogelio Villagrana.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker

- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

J.1. Business Services

J.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 4-20

Motion Passed: Motion was made to approve Purchase Order number 2. Passed with a motion by Rogelio Villagrana and a second by Teresa Guerrero.

- Yes Deborah Bautista Zavala
- Yes Morgan Childers
- Yes Debbie Decker
- Yes Teresa Guerrero
- Yes Karen Rosenkilde-Bayne
- Yes Rogelio Villagrana
- Yes Jake Whitaker

J.2. Educational Services

J.2.a. Approve Overnight Field Trips as Follows:

J.2.a.I. Woodland High School Performing Arts Students to Participate in College Visits and Professional Workshops, Southern California, March 26-29, 2020

J.2.a.II. Douglass Middle School Leadership Students to Participate in the California Association of Student Leaders Leadership Conference, Ontario Convention Center, Ontario, CA, March 26-29, 2020

J.2.a.III. Maxwell Elementary School Sixth Grade Students to Participate in an Educational Outdoor Science Camp, Sly Park, Pollock Pines, CA, September 23-27, 2019

J.2.b. Approve Woodland Adult Education Courses for the 2019-20 School Year

J.3. Human Resources

J.3.a. Approve Certificated Personnel Report, 20-5

J.3.b. Approve Classified Personnel Report, 20-5

J.4. Superintendent's Office

J.4.a. Approve Board Meeting Minutes:

J.4.a.I. August 22, 2019 - Special Board Meeting [REVISED]

J.4.a.II. September 12, 2019 - Regular Board Meeting

K. INFORMATION

K.1. Educational Services

K.1.a. Local Control Accountability Plan (LCAP) Stakeholder Input Process/Listening Tours (Written Report)

Minutes:

The item 'Local Control Accountability Plan (LCAP) Stakeholder Input Process/Listening Tours' was presented as a written report.

K.2. Superintendent's Office

K.2.a. Review Internal Procedures Related to Cell Phone Usage

Minutes:

The item 'Review Internal Procedures Related to Cell Phone Usage' was presented by Superintendent Tom Pritchard. The Board directed staff to make the internal procedure a formal Administrative Regulation.

L. TRUSTEE COMMENTS/REQUESTS FOR FUTURE BOARD ITEMS

**M. DATE, TIME, AND PLACE OF NEXT SCHEDULED REGULAR BOARD MEETING:
October 10, 2019 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.**

N. ADJOURNMENT

Minutes:

The Board President adjourned the meeting at 9:04 p.m.

BOARD CLERK

BOARD PRESIDENT